



# Coursework Completion System New User Summary SY2012-13

Department of Public Instruction  
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# CWCS Phase 3

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- ✿ In light of our strategic refocus with the statewide student information system, the ISES/CWCS focus is now on what improves the student-teacher-course link data quality, and what improves the overall efficiency for end users.

# Course and Teacher Data Fields

Section	Course
Submitting District	Academic Service Learning
School Code	Graduation Equivalency Credit
Year	World Language
Term	Bilingual/ESL
Record Type	Alternative Education Program
Section ID	Teacher Role
Course Code	DPI Educator File Number
Local Course Title	Last Name (Teacher)
Dual Enrollment Credit	Former Last Name (Teacher)
Distance Education	
Project Based Learning	



CWCS Phase 3

# UPDATES AND CHANGES



# New Validation Message

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- ✧ World Language and Bilingual/ESL indicators are mutually exclusive.
  - ✧ May not apply a World Language indicator and a Bilingual/ESL indicator within the same section/course/teacher record.

# Code Value Description Change

- \* Dual Enrollment Credit — Cooperative Academic Partnership Program (CAPP) is being expanded to include:
  - \* **College Credit in High School** – Any one of several programs existing in some Wisconsin school districts which allow students to take college-level courses, taught by a high school teacher, and receive college credits without attending the college campus.

# Code Value Description Change

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- ✧ Dual Enrollment Credit – Transcribed Credit
  - ✧ Transcribed Credit (TC) – High school courses taught by a high school teacher through which students can earn technical college credits based on an agreement between the high school and technical college.

# Student and Completion Data Fields

Section	Course
Submitting District	WSN Number
School Code	Grade Level Placement of the Student
Year	Completion Status
Term	College Credits Earned
Record Type	Enrollment Date of Student
Section ID	Grade Earned (9-12 only)
	High School Credits Earned
	Part-Time Open Enrollment District



# New Validation Message

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- ✧ Part-Time Open Enrollment District versus Submitting District
  - ✧ These two data field values may not “BE” equal.
    - ✧ Throw an “error message” when Part-Time Open Enrollment District code and Submitting District code equal.



# CWCS LOGIN/SETUP SCREENS



# WAMS Profile Management

## ✿ Existing WSLs/ISES User


- ✿ Verify profile includes work email address
- ✿ CWCS has only one user role
  - ✿ ISES All Functions
  - ✿ Granted for an individual school or an entire district

## ✿ New to WSLs/ISES

- ✿ Obtain a Wisconsin User ID [on.wisconsin.gov](http://on.wisconsin.gov)
- ✿ Verify profile includes work email address
- ✿ Grant Access to CWCS
  - ✿ Local WSLs/ISES Administrator grant access to each local staff member
  - ✿ CWCS has only one user role
    - ✿ ISES All Functions
    - ✿ Granted for an individual school or an entire district

# From the CWCS Home Page



 WISCONSIN DEPARTMENT OF  
PUBLIC INSTRUCTION

Home News Visitor Data Topics  Search

## ISES Coursework Completion System (CWCS) - Web Application

**CWCS - Phase 2 (CW2) Open Date is May 30, 2012 and Close Date is August 15, 2012**

Authorized ISES/CWCS Users Login Here: [CWCS Web Application](#)

Keep Up-To-Date on [Coursework Completion System \(CWCS\) Communications](#)

### Using the Coursework Completion System (CWCS):

#### Planning:

- **NEW** [Important Dates](#)
- [ISES CWCS Introduction and Key Points](#)
- **NEW** [Preparing Your District for CWCS](#)
- [Project Abstract III](#)
- [WLSI/ISES Correspondence](#)

**DPI Menu**

- Superintendent's Page
- Divisions & Teams
- Directories
- AskAway
- ESEA Data Collection
  - ESEA Data Home
  - ESEA Data Site Map
  - Delegated Authority
  - WLS Web App
  - ISES Web App
  - CWCS Web App

# CWCS Login Page



WISCONSIN DEPARTMENT OF  
PUBLIC INSTRUCTION



User ID:

Password:

Login

**WARNING:** You are accessing the State of Wisconsin Local/Wide area network. This system is for authorized users only. All equipment, systems, services, and software connected to this network are intended only for the official business use of the State of Wisconsin. The State of Wisconsin reserves the right to audit, inspect and disclose all transactions and data sent over this medium in a manner consistent with State and Federal laws. By using this system you expressly consent to all such auditing, inspection and disclosure. Only software approved, scanned for virus, and licensed for State of Wisconsin use will be permitted on this network. Any illegal or unauthorized use of State of Wisconsin equipment, systems, services, or software by any person(s) may be subject to civil or criminal prosecution under state and federal laws, and may also result in disciplinary action where appropriate.

[Forgot your password?](#) | [Is your account locked?](#) | [Request a Wisconsin User ID and Password](#) | [Profile Management](#)

Please don't bookmark this page.  
Javascript must be enabled to use this system.

# Agreement to Protect Privacy

## Agreement to Protect Privacy

 EXIT  HELP

You are currently identified by your district CWCS Administrator as an authorized user of the Individual Student Enrollment System (ISES). Users of CWCS have access to confidential information about students. Protecting student privacy is required by law and is the highest priority of ISES. Resources regarding protecting student privacy in Wisconsin are provided at <http://www.dpi.wi.gov/lbstat/dataprivacy.html>

To protect the privacy of students, CWCS users are required to read the statements below and click on the AGREE button at the bottom of this page prior to proceeding further.

I will respect and safeguard the privacy of students and the confidentiality of student data.

I will comply with state and federal privacy laws and all district regulations, policies, and procedures established to maintain the confidentiality of student data.

I will not disclose or transmit confidential CWCS data to persons not specifically authorized access to these data by the district WSLS/ISES Administrator, superintendent, or school board.

I will use the confidential CWCS data for legitimate educational purposes only as necessary to perform my district-assigned tasks.

I understand that my password is as important as my signature. It is my obligation to keep my password confidential. I will not share my password with anyone.

I will not use other users' login names or passwords.

## Agreement to Protect Privacy

 DISAGREE  AGREE

# Import Preferences

District/School CWCS Preferences



- ☒ Import Preferences from ISES
- ☐ Import Preferences from previous CWCS Collection Cycle
- ☐ Manually enter district and school preferences

Note: You may select this option only once. This option will not be available once preference data is saved.

District/School CWCS Preferences

# District / School Preferences

## District/School CWCS Preferences

 SAVE | 
  MAIN MENU | 
  EXIT | 
  HELP

District	School	School Name	SIS Indicator	Data Submit Method
0870	0000	<a href="#">All Schools</a>	Y	XML
0870	0020	<a href="#">Cadott El</a>	Y	XML
0870	0040	<a href="#">Cadott Hi</a>	Y	XML
0870	0060	<a href="#">Cadott Jr</a>	Y	XML

Search by School Name   SEARCH

Note : If school is not found, contact DPI Education Statistics helpline at (608) 267-3166.

### Add or Modify Record

District

School

\*Student Information System Indicator

\*Data Submit Method Indicator

#### Primary Contact

\*Name

\*Phone    Ext

\*Email

#### Secondary Contact

Name

Phone    Ext

Email

#### Pupils Services Contact

Name

Phone    Ext

Email

#### Update Comments

## District/School CWCS Preferences

 CLEAR | 
  SAVE





Coursework Completion System (CWCS)

# MANUAL DATA ENTRY PROCESS



# Main Menu | Administration | District/School CWCS Preferences

CWCS Main Menu

|  SELECT  
ROLE |  EXIT |  HELP

Main Menu:
Data Submission
<a href="#">Summary of Schools</a>
<a href="#">File Upload</a>
Status and Results
<a href="#">Process Status</a>
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Administration
<a href="#">District/School CWCS Preferences</a>

CWCS Main Menu


# Data Submission Flow

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- ✿ Section, Course, and Teacher
  - ✧ Section Record List
  - ✧ Section Record List – Search Results
  - ✧ Section Record List – Add a Section Record
  - ✧ Individual Section Record – Enter Data
  - ✧ Individual Section Record – Edit Data
- ✿ Student and Completion
  - ✧ Student Record List
  - ✧ Student Record List – Search Results
  - ✧ Student Record List – Add a Student Record
  - ✧ Individual Student Record List – Add Data
  - ✧ Individual Student Record List – Edit Data

# Main Menu

CWCS Main Menu

 SELECT ROLE |  EXIT |  HELP

## Main Menu:

Data Submission

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[File Upload](#)

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[Report Menu](#)

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Administration

[District/School CWCS Preferences](#)

CWCS Main Menu

# Summary of Schools

## Summary of Schools

|  MAIN MENU |  EXIT |  HELP

District: 0870 - Cadott Community

Record Type:



REFRESH






LOCK



VALIDATE






Lock Date:

School	Last Update Date	Error/Info/Warning Status	School Locked Date	Last Validation Date	Lock	Unlock
<a href="#">0020 - Cadott Elementary</a>	02/03/2011	2 errors, 0 info, 0 warning		01/31/2011	 LOCK	
<a href="#">0040 - Cadott High</a>	01/31/2011	0 error, 0 info, 0 warning		01/31/2011	 LOCK	
<a href="#">0060 - Cadott Junior High</a>	02/17/2011	8 errors, 0 info, 0 warning			 LOCK	

## Summary of Schools

# Section Record List

## Section Record List

|  STUDENT |  SUMMARY OF SCHOOLS |  MAIN MENU |  EXIT |  HELP

Validation Date: 02-23-2011

School:

Record Type: Course and Teacher

Subject Area:

Status:

Term:



VALIDATE



CLEAR



REFRESH

Click on the REFRESH icon to view the Section Record List.

Total Results: 0

Choose one to search by:

Section ID:

DPI Educator Number:

Course Code:








SECTION SEARCH






ADD SECTION

## Section Record List

|  STUDENT |  SUMMARY OF SCHOOLS |  MAIN MENU |  EXIT |  HELP

# Section Record List – Search Results

## Section Record List

 STUDENT |  SUMMARY OF SCHOOLS |  MAIN MENU |  EXIT |  HELP

Error/Info/Warning Status: 1 errors, 0 info, 0 warning Validation Date: 02-23-2011

School:

Record Type: Course and Teacher

Status:

Term:

Subject Area:



VALIDATE



CLEAR



REFRESH

Click on the REFRESH icon to view the Section Record List.

[B | RESET](#)

Section ID	Term	Course Code	EDU File #	Last Name (Former Name)	E/I/W Status	
<a href="#">BLDHSRM200GL11GLAG_SCIEN</a>	1Q	18105G	662875	SMITH	0 error, 0 info, 0 warning	Delete
<a href="#">BLDHSRM30012GLUSHISTORY</a>	1Q	04104G	662724	SMITH	0 error, 0 info, 0 warning	Delete
<a href="#">BLDHSRM499JAZZ</a>	1Q	05047G	616076	SMITH	0 error, 0 info, 0 warning	Delete
<a href="#">BLDHSRM500APROJECTBASED</a>	1S	02201E	189288	JOHNSON	Unknown	Delete
<a href="#">BLDHSRM500BPROJECTBASED</a>	1S	18306E	350760	VANG	Unknown	Delete
<a href="#">BLDHSRM500PROJECTBASED</a>	1S	03005E	615681	SMITH	Unknown	Delete
<a href="#">BLDHSRM601DUALENROLLMENT</a>	1S	20198E	616076	SMITH	Unknown	Delete

Choose one to search by:

Section ID:

DPI Educator Number:

Course Code:








SECTION SEARCH








ADD SECTION

## Section Record List

 STUDENT |  SUMMARY OF SCHOOLS |  MAIN MENU |  EXIT |  HELP

# Section Record List – Add a Section Record

## Section Record List

 STUDENT |  SUMMARY OF SCHOOLS |  MAIN MENU |  EXIT |  HELP

Validation Date:

School:

Record Type: Course and Teacher

Subject Area:

Status:

Term:



VALIDATE



CLEAR



REFRESH

Click on the REFRESH icon to view the Section Record List.

Total Results: 0

Choose one to search by:

Section ID:

DPI Educator Number:

Course Code:






SECTION SEARCH



ADD SECTION






## Section Record List

 STUDENT |  SUMMARY OF SCHOOLS |  MAIN MENU |  EXIT |  HELP



# Individual Section Record – Enter Data

Individual Section Record (\*Required to save record)

 SECTION LIST |  SAVE |  MAIN MENU |  EXIT |  HELP

## Section

Section ID:\*  Term:\*   
Virtual Online Education:  Distance Education:  Record Type: Course and Teacher  
Dual Enrollment Credit:  Bilingual/ESL:  Classroom Type:   
Project Based Learning:

## Course

Subject Area:\*   
Course Identifier:\*   
Course Level:\*   
Academic Service Learning:  Local Course Title:   
Equivalency:  Alternative Education Program:   
World Language:

## Teacher

Teacher Role:  Educator File Number:\*   
Last Name:\*  Former Last Name:

Individual Section Record

 SAVE

# Individual Section Record – Edit Data

Individual Section Record (\*Required to save record)

 SECTION LIST |  SAVE |  MAIN MENU |  EXIT |  HELP

## Section

Section ID:\*  Term:\*  Record Type: Course and Teacher  
Virtual Online Education:  Distance Education:  Classroom Type:   
Dual Enrollment Credit:  Bilingual/ESL:  Project Based Learning:

## Course

Course	Local Course Title	Add Course
<a href="#">01E01E</a>		

Subject Area:\*   
Course Identifier:\*   
Course Level:\*   
Academic Service Learning:  Local Course Title:   
Equivalency:  Alternative Education Program:   
World Language:

## Teacher

Teacher Role	Educator File Number	Last Name	Former Last Name	Add Teacher
Single Teacher	<a href="#">711939</a>	YANG		

Teacher Role:  Educator File Number:\*   
Last Name:\*  Former Last Name:

Individual Section Record

 SAVE

# Student Record List

## Student Record List

|  SECTION |  SUMMARY OF SCHOOLS |  MAIN MENU |  EXIT |  HELP

Error/Info/Warning Status: Validation Date: 02-23-2011

School:

Record Type: Student

Term:

Status:

Grade Level Placement:



VALIDATE



CLEAR



REFRESH

Click on the REFRESH icon to view the Student Record List.

Total Results: 0

WSN:



STUDENT  
SEARCH



ADD  
WSN

## Student Record List

|  SECTION |  SUMMARY OF SCHOOLS |  MAIN MENU |  EXIT |  HELP

# Student Record List – Search Results

## Student Record List

 SECTION |  SUMMARY OF SCHOOLS |  MAIN MENU |  EXIT |  HELP

Error/Info/Warning Status: 1 errors, 0 info, 0 warning Validation Date: 02-23-2011

School:

Record Type: Student

Term:

Status:

Grade Level Placement:



VALIDATE



CLEAR



REFRESH

Click on the REFRESH icon to view the Student Record List.

[A](#) | [B](#) | [E](#) | [M](#) | [RESET](#)

WSN	Name	Term	Grade Level	Race/Ethnicity	Gender	Birth Date	E/I/W Status	
<a href="#">1670011534</a>	ADAMS, JOHN FRANCIS	1S	09	I W	M	07/21/1987	Unknown	Delete
<a href="#">1670011534</a>	ADAMS, JOHN FRANCIS	1Q	09	I W	M	07/21/1987	0 error, 0 info, 0 warning	Delete
<a href="#">1670011569</a>	BARNETT, NICK	1Q	10	P	M	06/02/1993	0 error, 0 info, 0 warning	Delete
<a href="#">1670011569</a>	BARNETT, NICK	1S	10	P	M	06/02/1993	Unknown	Delete
<a href="#">1670011585</a>	BELL, JOSH	1S	11	A B W	M	05/11/1995	Unknown	Delete
<a href="#">1670011585</a>	BELL, JOSH	1Q	11	A B W	M	05/11/1995	0 error, 0 info, 0 warning	Delete
<a href="#">1670011615</a>	BRANDON, CHILLAR	1S	12	H A B I P W	F	06/03/1996	Unknown	Delete

WSN:



STUDENT SEARCH



ADD WSN

## Student Record List

 SECTION |  SUMMARY OF SCHOOLS |  MAIN MENU |  EXIT |  HELP

# Student Record List – Add a Student Record

## Student Record List

|  SECTION |  SUMMARY OF SCHOOLS |  MAIN MENU |  EXIT |  HELP

Error/Info/Warning Status: Validation Date: 02-23-2011

School:

Record Type: Student

Grade Level Placement:

Term:

Status:



VALIDATE



CLEAR



REFRESH

Click on the REFRESH icon to view the Student Record List.

Total Results: 0

WSN:



STUDENT SEARCH



ADD NEW

## Student Record List

|  SECTION |  SUMMARY OF SCHOOLS |  MAIN MENU |  EXIT |  HELP

# Individual Student Record List - Add Data

Individual Student Record (\*Required to save record)

STUDENT LIST | SAVE | MAIN MENU | EXIT | HELP

WSN	Name	Term	Section ID	Grade	School	Enroll Date	
1670011534	ADAMS, JOHN FRANCIS	1Q	<a href="#">BLDHSRM200GL11GLAG_SCIEN</a>	09	0040	08/15/2009	Delete
1670011534	ADAMS, JOHN FRANCIS	1Q	<a href="#">BLDHSRM30012GLUSHISTORY</a>	09	0040	08/15/2009	Delete
1670011534	ADAMS, JOHN FRANCIS	1Q	<a href="#">BLDHSRM499JAZZ</a>	09	0040	08/15/2009	Delete
1670011534	ADAMS, JOHN FRANCIS	1S	<a href="#">BLDHSRM101GL9THELA</a>	09	0040	08/15/2009	Delete
1670011534	ADAMS, JOHN FRANCIS	1S	<a href="#">BLDHSRM105GL10THALGEBRAII</a>	09	0040	08/15/2009	Delete
1670011534	ADAMS, JOHN FRANCIS	1S	<a href="#">BLDHSRM111GL9THALGEBRAPT1</a>	09	0040	08/15/2009	Delete
1670011534	ADAMS, JOHN FRANCIS	1S	<a href="#">BLDHSRM111GL9THALGEBRAPT2</a>	09	0040	08/15/2009	Delete
1670011534	ADAMS, JOHN FRANCIS	1S	<a href="#">BLDHSRM603VIRTUAL</a>	09	0040	08/15/2009	Delete

WSN: 1670011534

District: 0870-Cadott Community      School: 0040-Cadott High      Record Type: Student  
 Section ID\*:       Term\*:   
 Completion Status:       Grade Earned:   
 Grade Level Placement\*:       PTO Enroll District:       Local Student ID:   
 College Credit Earned:       HS Credit Earned:       Enrollment Period\*:   
 Race/Ethnicity:       Gender:       Birth Date:

Individual Student Record

STUDENT LIST | SAVE | MAIN MENU | EXIT | HELP

# Individual Student Record List - Edit Data

Individual Student Record (\*Required to save record)

STUDENT LIST | SAVE | MAIN MENU | EXIT | HELP

WSN	Name	Term	Section ID	Grade	School	Enroll Date	ADD SECTION
1670011534	ADAMS, JOHN FRANCIS	1Q	<a href="#">BLDHSRM200GL11GLAG_SCIEN</a>	09	0040	08/15/2009	Delete
1670011534	ADAMS, JOHN FRANCIS	1Q	<a href="#">BLDHSRM30012GLUSHISTORY</a>	09	0040	08/15/2009	Delete
1670011534	ADAMS, JOHN FRANCIS	1Q	<a href="#">BLDHSRM499JAZZ</a>	09	0040	08/15/2009	Delete
1670011534	ADAMS, JOHN FRANCIS	1S	<a href="#">BLDHSRM101GL9THELA</a>	09	0040	08/15/2009	Delete
1670011534	ADAMS, JOHN FRANCIS	1S	<a href="#">BLDHSRM105GL10THALGEBRAII</a>	09	0040	08/15/2009	Delete
1670011534	ADAMS, JOHN FRANCIS	1S	<a href="#">BLDHSRM111GL9THALGEBRAPT1</a>	09	0040	08/15/2009	Delete
1670011534	ADAMS, JOHN FRANCIS	1S	<a href="#">BLDHSRM111GL9THALGEBRAPT2</a>	09	0040	08/15/2009	Delete
1670011534	ADAMS, JOHN FRANCIS	1S	<a href="#">BLDHSRM603VIRTUAL</a>	09	0040	08/15/2009	Delete

WSN: 1670011534

District: 0870-Cadott Community      School: 0040-Cadott High      Record Type: Student  
 Section ID\*: [BLDHSRM200GL11GLAG\\_SCIEN](#)      Term\*: 1Q-1st Quarter  
 Completion Status: Passing status was assigned for a specific course or program.      Grade Earned: 3.899  
 Grade Level Placement\*: 09-Ninth Grade      PTO Enroll District:       Local Student ID:   
 College Credit Earned:       HS Credit Earned: .5      Enrollment Period\*: 08/15/2009 -   
 Race/Ethnicity: I W      Gender: M      Birth Date: 07/21/1987

Individual Student Record

STUDENT LIST | SAVE | MAIN MENU | EXIT | HELP

# Error - File Saved

## Individual Section Record (\*Required to save record)

 SECTION LIST |  SAVE |  MAIN MENU |  EXIT |  HELP

Data saved successfully.

### Section

Section ID:\*  Term:\*  Record Type: Course and Teacher  
Virtual Online Education:  Distance Education:  Classroom Type:   
Dual Enrollment Credit:  Bilingual/ESL:  Project Based Learning:

### Course

Course	Local Course Title	Add Course
<a href="#">01001G</a>		

Subject Area:\*   
Course Identifier:\*   
Course Level:\*   
Academic Service Learning:  Local Course Title:   
Equivalency:  Alternative Education Program:   
World Language:

### Teacher

Teacher Role	Educator File Number	Last Name	Former Last Name	Add Teacher
Multiple Teachers	<a href="#">651722</a>	SMITH		

Teacher Role:  Educator File Number:\*   
Last Name:\*  Former Last Name:

### Errors:

[Multiple teacher role provided for section with one and only one teacher.](#)

## Individual Section Record

 SAVE



# Error Explanation

## CWCS Detailed Error Explanation Report

( E1 - WCT ) Invalid 'Collection Type'. 'Collection Type' must be a valid Collection Type code.

( E2 - WCT ) Missing 'Collection Type'. 'Collection Type' is a required field.

( E3 - WCT ) Invalid 'Submitting District'. 'Submitting District' within the file upload header must equal the district submitting the file for upload. The district must be open for the collection year.

( E4 - WCT ) Invalid 'School Code' for Submitting District. The 'School Code' provided is not valid within the submitting district for the current collection school year.

( E5 - WCT ) Invalid 'School Code'. 'School Code' must equal the submitting school. Rule applies for individual school users only.

( E6 - WCT ) Invalid 'Year'. 'Year' is required, must use the format YYYY and must equal the collection year.

( E7 - WCT ) Invalid 'Term'. Term is required and must be a valid Term code.

( E9 - WCT ) Required field is missing, 'Term'. 'Term' must be provided for all CWCS records.

( E10 - WCT ) Invalid 'Section ID'. 'Section ID' must be 25 characters or less and may not include spaces, blanks or special Characters like !@#\$%^&\*?+=<>,{,}.

( E11 - WCT ) Required field is missing, 'Section ID'. 'Section ID' must be provided for all CWCS records.

( E12 - WCT ) 'Section ID' is not unique. 'Section ID' must be unique based on collection type, district, year, school, term, and section ID. Refer to Appendix A of the CWCS Interface Specifications for more information.

( E13 - WCT ) Invalid 'Record type'. 'Record Type' must equal 'WTC' for CWCS course and teacher load file.

( E14 - WCT ) Invalid 'Course Code'. 'Course Code' must be a valid Wisconsin Course Code.

( E15 - WCT ) Required field is missing, 'Course Code'. At least one 'Course Code' is required for each section.

# Error – File Can Not be Saved

## Individual Section Record (\*Required to save record)

 SECTION LIST |  SAVE |  MAIN MENU |  EXIT |  HELP

Required field is missing. Section ID. Section ID must be provided for all CWCS records.

### Section

Section ID:*	<input type="text"/>	Term:*	1S-1st Semester	Record Type:	Course and Teacher
Virtual Online Education:	N-No	Distance Education:	N-No	Classroom Type:	M-Multiple grade level
Dual Enrollment Credit:	NA-Not Applicable	Bilingual/ESL:	NA-Not applicable	Project Based Learning:	N-No

### Course

Course	Local Course Title	Add Course
01001G		

Subject Area:*	01-English Language and Literature
Course Identifier:*	001-English/Language Arts I (9th grade) 01001
Course Level:*	G-General or Regular
Academic Service Learning:	N-No
Equivalency:	NA-Not applicable
World Language:	NA-Not applicable
Local Course Title:	<input type="text"/>
Alternative Education Program:	NA-Not applicable.

### Teacher

Teacher Role	Educator File Number	Last Name	Former Last Name	Add Teacher
Single Teacher	651722	SMITH		

Teacher Role:	ST-Single Teacher	Educator File Number:*	651722
Last Name:*	SMITH	Former Last Name:	<input type="text"/>

## Individual Section Record

 SAVE






Coursework Completion System (CWCS)

# AUTOMATED FILE UPLOAD PROCESS



# Main Menu | Data Submission | File Upload

CWCS Main Menu

 SELECT ROLE |  EXIT |  HELP

## Main Menu:

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CWCS Main Menu



24x7 DPI Online Helpdesk Application | PHONE SUPPORT: 800-507-5744

# File Upload Type Selection

## File Upload

|  MAIN MENU |  EXIT |  HELP

Select one of the following options to begin the reporting process:

### Coursework Completion System

[Upload Section, Course and Teacher File.](#)

Upload the file containing Section, Course, and Teacher records.

[Upload Student File](#)

Upload the file containing Student records.

**WARNING! File Upload and File Download may be performed repeatedly. You may download the created Student or Course/Teacher records for local modification and review via the File Download Request function.**

## File Upload

# File Upload

File Upload Course/Teacher

 UPLOAD |  UPLOAD MENU |  MAIN MENU |  EXIT |  HELP

Select the file to be uploaded by using the Browse button to browse and select the file. Once the correct directory and file name are in the field, choose the Upload button to begin uploading the file.

jgs\filiaaa\Desktop\Coursework Upload Files\S\_0870\_0000\_02212011\_WCL\_00001.CSV

☐ Check the box to the left to automatically request the full validation of course/teacher data following successful completion of the File Upload process.




**WARNING! This process will DELETE ALL course/teacher data for the submitted collection/school(s)/record type combination.**

File Upload Course/Teacher

 UPLOAD

# File Upload Submission Message

File Upload

 MAIN  
MENU |  EXIT |  HELP

The File Name: S\_0870\_0000\_02212011\_WCL\_00001.CSV transfer complete.

The File content type: application/vnd.ms-excel

The File size: 4490 bytes

Your File has been submitted. Use the Process Status screen to monitor the progress of the file.

File Upload

# File Upload Submission with Existing Data

File Upload Course/Teacher

|  MAIN MENU |  EXIT |  ? HELP

## **!Warning! You have current records**

Section records for the following Schools will be removed and replaced with the new records from the process you have requested. Do you wish to continue this process and delete the data for the following Schools?

0020 - Cadott Elementary 9 Section records

0040 - Cadott High 7 Section records

0060 - Cadott Junior High 21 Section records

You may wish to backup your data before completing a subsequent file upload. To do so, click the Cancel button and select File Download Request from the main menu to request a Reporting file from the CWCS.

|  CANCEL UPLOAD |  UPLOAD



# File Upload File Names

---

- \* (WCL) Course and Teacher Data File
  - \* S\_0870\_0000\_02212011\_WCL\_00001.CSV
  - \* S\_0870\_0000\_02212011\_WCL\_00001.XML
- \* (WSL) Student and Completion Data File
  - \* S\_0870\_0000\_02212011\_WSL\_00001. CSV
  - \* S\_0870\_0000\_02212011\_WSL\_00001. XML

# Process Status

## Process Status

 MAIN  
MENU |  EXIT |  HELP

District: 0870-Cadott Community

School: 0000 - All Schools

Process Description:

Process Status:

ENTER DATE RANGE (start and end date) OR DATE OF INQUIRY (start date only)

Start Date:  -  -  (mm-dd-yyyy) End Date:  -  -  (mm-dd-yyyy)



REFRESH

Process Description	School	Process Date	File Name	Status
File Upload - Course/Teacher	0000 - Cadott Community	02-21-2011 22:08:25	<a href="#">S_0870_0000_02212011_WCL_00002.CSV</a>	Waiting To Process
Backup File Upload - Course/Teacher	0000 - Cadott Community	02-21-2011 17:34:59	<a href="#">B_0870_0000_02212011_WCL_00001.CSV</a>	Results Available
File Upload - Course/Teacher	0000 - Cadott Community	02-21-2011 17:34:59	<a href="#">S_0870_0000_02212011_WCL_00001.CSV</a>	Results Available
Baseline Download - Course/Teacher	0000 - Cadott Community	02-21-2011 16:51:28	<a href="#">S_0870_0000_02212011_WCB_00001.CSV</a>	File Available
Status Download - Student	0040 - Cadott Hi	02-17-2011 15:17:41	<a href="#">S_0870_0040_02172011_WSS_00009.CSV</a>	File Available
Status Download - Course/Teacher	0040 - Cadott Hi	02-17-2011 15:07:52	<a href="#">S_0870_0040_02172011_WCS_00008.CSV</a>	File Available
File Upload - Student	0020 - Cadott EI	02-04-2011 18:31:16	<a href="#">S_0870_0020_02042011_WSL_00007.CSV</a>	Failure
Status Download - Student	0020 - Cadott EI	02-04-2011 18:17:36	<a href="#">S_0870_0020_02042011_WSS_00002.CSV</a>	File Available
File Upload - Course/Teacher	0000 - Cadott Community	02-04-2011 16:24:08	<a href="#">S_0870_0000_02042011_WCL_00005.CSV</a>	Cancelled

## Process Status

# Process Status – XML File

```
<?xml version="1.0" encoding="UTF-8" standalone="no" ?>
<!DOCTYPE CWCS_TRANS (View Source for full doctype...)>
- <CWCS_TRANS>
  <DTG>02-21-2011 22:45:25 CST</DTG>
  <SEQ_NUM>00003</SEQ_NUM>
  <COLLECTION>CW1</COLLECTION>
  <DISTRICT>0870</DISTRICT>
- <SCHOOLS>
  <SCHOOL>0020</SCHOOL>
  <RECORD_TYPE>WCT</RECORD_TYPE>
  <YEAR>2011</YEAR>
  <TERM>1Q</TERM>
- <SECTION>
  <SECTION_ID>BLDEL324GLKLA</SECTION_ID>
- <COURSE>
  <COURSE_CODE>01E01B</COURSE_CODE>
</COURSE>
- <TEACHER>
  <TEACHER_ROLE>ST</TEACHER_ROLE>
  <ED_FILE_NUMBER>691240</ED_FILE_NUMBER>
  <LAST_NAME>VANG</LAST_NAME>
</TEACHER>
</SECTION>
- <SECTION>
  <SECTION_ID>BLDEL324GL1STM</SECTION_ID>
  <CLASSROOM_TYPE>S</CLASSROOM_TYPE>
- <COURSE>
  <COURSE_CODE>02E01B</COURSE_CODE>
</COURSE>
- <TEACHER>
  <TEACHER_ROLE>ST</TEACHER_ROLE>
```

# Process Status – CSV File

S\_0870\_0000\_02212011\_WCB\_00002[1].CSV - Microsoft Excel

Home Insert Page Layout Formulas Data Review View Developer

Clipboard Font Alignment Number Styles Cells Editing

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	1	02-21-2011	2	CW1	870														
2	2	20 WCT		2011 1Q															
3	3	BLDHSRM:M		NA	N	N	NA	N											
4	4	04104G		N	NA	NA	NA												
5	5	ST	662724	SMITH															
6	3	BLDHSRM:M																	
7	4	05047G																	
8	5	ME	616076	SMITH															
9	3	BLDHSRM:M		NA	N	N	NA	N											
10	4	18105G		N	S	NA	NA												
11	5	ST	662875	SMITH															
12	2	40 WCT		2011 2S															
13	3	BLDHSRM:S		NA	N	N	NA	NA	N										
14	4	02054G		N	NA	NA	NA												
15	5	MT	64900	SMITH															
16	5	MT	513107	SMITH															
17	2	40 WCT		2011 1S															
18	3	BLDHSRM:M		NA	N	N	NA	NA	N										
19	4	01001G		N	NA	NA	NA												
20	5	ST	651722	SMITH															
21	3	BLDHSRM:M																	
22	4	02056E																	
23	5	ST	200671	SMITH															
24	5	CT	625775	SMITH															
25	3	BLDHSRM:S		NA	N	N	NA	NA	N										
26	4	02053G		N	NA	NA	NA												


S\_0870\_0000\_02212011\_WCB\_00002[1].CSV

Ready Scroll Lock


100%

**File Download**

Do you want to open or save this file?


 Name: S\_0870\_0000\_02212011\_WCB\_00002.CSV  
Type: Microsoft Office Excel Comma Separated Values File...  
From: uaapps.dpi.wi.gov

Open Save Cancel

 While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. [What's the risk?](#)

# Results

## Results



 MAIN MENU |  EXIT |  HELP

District: 0870 - Cadott Community

School: 0000-All Schools

File Description:

ENTER DATE RANGE (start and end date) OR DATE OF INQUIRY (start date only)

Start Date:  -  -  (mm-dd-yyyy) End Date:  -  -  (mm-dd-yyyy)  CLEAR  REFRESH

File Description	File Name	Date	School Description
Course/Teacher Results File	<a href="#">R_0870_0000_02222011_WCL_00004.HTML</a>	02-22-2011 04:02:26 PM	0000-All Schools
Course/Teacher Results File	<a href="#">R_0870_0000_02212011_WCL_00003.HTML</a>	02-21-2011 11:07:29 PM	0000-All Schools
Course/Teacher Failure File	<a href="#">S_0870_0000_02212011_WCF_00003.XML</a>	02-21-2011 11:07:29 PM	0000-All Schools
Course/Teacher Baseline Download	<a href="#">S_0870_0000_02212011_WCB_00003.XML</a>	02-21-2011 10:45:26 PM	0000-All Schools
Course/Teacher Baseline Download	<a href="#">S_0870_0000_02212011_WCB_00002.CSV</a>	02-21-2011 10:35:33 PM	0000-All Schools
Course/Teacher Results File	<a href="#">R_0870_0000_02212011_WCL_00002.HTML</a>	02-21-2011 10:12:24 PM	0000-All Schools
Course/Teacher Results File	<a href="#">R_0870_0000_02212011_WCL_00001.HTML</a>	02-21-2011 05:37:34 PM	0000-All Schools
Course/Teacher Baseline Download	<a href="#">S_0870_0000_02212011_WCB_00001.CSV</a>	02-21-2011 04:55:34 PM	0000-All Schools
Student Status File	<a href="#">S_0870_0040_02172011_WSS_00009.CSV</a>	02-17-2011 03:20:45 PM	0040-Cadott Hi
Course/Teacher Status File	<a href="#">S_0870_0040_02172011_WCS_00008.CSV</a>	02-17-2011 03:10:59 PM	0040-Cadott Hi

## Results

# Results Status Options

---

- ✿ **Baseline Download**
  - ✿ Add data and re-upload the file into CWCS using file upload
- ✿ **Status File**
  - ✿ Contains data in the ISES database including fields populated from WSLs data, error, warning and informational messages and validation status information
- ✿ **Results File**
  - ✿ Reports results from a processed file
- ✿ **Failure File**
  - ✿ Provides reason and a record status of Errors
- ✿ **Error File**
  - ✿ Contains information regarding a significant error which prevented basic file processing

# Result - HTML File




## Wisconsin Coursework Completion System

District Number: 0870 - Cadott Community  
School Number: 0870 - Cadott Community  
File Name: R\_0870\_0000\_02212011\_WCL\_00003  
Status: FAILURE

Data Element	Given Value	School	Term	Section ID	Course Code	Educator File Number
ERROR - Though the XML tag is provided, the value TEACHER_ROLE is missing.						
TEACHER_ROLE		0060	1S	BLDJRGL8RM104LA		136450
ERROR - Though the XML tag is provided, the value TEACHER_ROLE is missing.						
TEACHER_ROLE		0060	1S	BLDJRGL8RM105LA		037249
ERROR - Though the XML tag is provided, the value TEACHER_ROLE is missing.						
TEACHER_ROLE		0060	1S	BLDJRGL8RM106LA		523526
ERROR - Though the XML tag is provided, the value TEACHER_ROLE is missing.						
TEACHER_ROLE		0060	1S	BLDJRGL7RM403FL		104033
ERROR - Though the XML tag is provided, the value TEACHER_ROLE is missing.						
TEACHER_ROLE		0060	1S	BLDJRGL8RM404FL		625524

# File Upload Processing Message

CWCS Main Menu

 SELECT  
ROLE |  EXIT ?  HELP

One or more school tasks are processing or waiting to process. Certain functions within the ISES CWCS are temporarily unavailable.

## Main Menu:

Data Submission

[Summary of Schools](#)

[File Upload](#)

Status and Results

[Process Status](#)

[Results](#)

[Report Menu](#)

[File Download Request](#)

Administration


[District/School CWCS Preferences](#)

CWCS Main Menu



# File Download Request

## File Download Request

 [MAIN MENU](#) |  [EXIT](#) |  [HELP](#)

**District**   
**Collection Year**

**School**   
**Record Type**

☒ **Baseline Data**

Download existing current Student or Course/Teacher data for your School from CWCS. You may add Student or Course/Teacher records to this data and re-upload the file into CWCS using the File Upload selection.

☐ **Reporting Data**

Download CWCS data for the selected school.

## File Download Request

 [SUBMIT](#)

# File Download Request – Transfer

File Download Request

 [MAIN MENU](#) |  [EXIT](#) |  [HELP](#)

File S\_0870\_0000\_02242011\_WCB\_00001.CSV transfer request submitted. Review the Process Status.

District   
Collection Year

School   
Record Type

☒ **Baseline Data**

Download existing current Student or Course/Teacher data for your School from CWCS. You may add Student or Course/Teacher records to this data and re-upload the file into CWCS using the File Upload selection.

☐ **Reporting Data**

Download CWCS data for the selected school.

File Download Request

 [SUBMIT](#)

# Process Status - Check File Download

## Process Status

MAIN MENU | EXIT | ? HELP



District: 0870-Cadott Community

School: 0000 - All Schools

Process Description:

Process Status:

ENTER DATE RANGE (start and end date) OR DATE OF INQUIRY (start date only)




Start Date:  -  -  (mm-dd-yyyy) End Date:  -  -  (mm-dd-yyyy)  

Process Description	School	Process Date	File Name	Status
File Upload - Course/Teacher	0000 - Cadott Community	02-21-2011 22:08:25	<a href="#">S_0870_0000_02212011_WCL_00002.CSV</a>	Waiting To Process
<del>Backup File Upload - Course/Teacher</del>	<del>0000 - Cadott Community</del>	<del>02-21-2011 17:34:59</del>	<del><a href="#">B_0870_0000_02212011_WCL_00001.CSV</a></del>	<del>Results Available</del>
File Upload - Course/Teacher	0000 - Cadott Community	02-21-2011 17:34:59	<a href="#">S_0870_0000_02212011_WCL_00001.CSV</a>	Results Available
Baseline Download - Course/Teacher	0000 - Cadott Community	02-21-2011 16:51:28	<a href="#">S_0870_0000_02212011_WCB_00001.CSV</a>	File Available
Status Download - Student	0040 - Cadott Hi	02-17-2011 15:17:41	<a href="#">S_0870_0040_02172011_WSS_00009.CSV</a>	File Available
Status Download - Course/Teacher	0040 - Cadott Hi	02-17-2011 15:07:52	<a href="#">S_0870_0040_02172011_WCS_00008.CSV</a>	File Available
File Upload - Student	0020 - Cadott EI	02-04-2011 18:31:16	<a href="#">S_0870_0020_02042011_WSL_00007.CSV</a>	Failure
Status Download - Student	0020 - Cadott EI	02-04-2011 18:17:36	<a href="#">S_0870_0020_02042011_WSS_00002.CSV</a>	File Available
File Upload - Course/Teacher	0000 - Cadott Community	02-04-2011 16:24:08	<a href="#">S_0870_0000_02042011_WCL_00005.CSV</a>	Cancelled

## Process Status

# Results - Check File Download

## Results

 MAIN MENU |  EXIT |  HELP

District: 0870 - Cadott Community

School:

File Description:

ENTER DATE RANGE (start and end date) OR DATE OF INQUIRY (start date only)

Start Date:  -  -  (mm-dd-yyyy) End Date:  -  -  (mm-dd-yyyy)  CLEAR  REFRESH

File Description	File Name	Date	School Description
Course/Teacher Results File	<a href="#">R_0870_0000_02222011_WCL_00004.HTML</a>	02-22-2011 04:02:26 PM	0000-All Schools
Course/Teacher Results File	<a href="#">R_0870_0000_02212011_WCL_00003.HTML</a>	02-21-2011 11:07:29 PM	0000-All Schools
Course/Teacher Failure File	<a href="#">S_0870_0000_02212011_WCF_00003.XML</a>	02-21-2011 11:07:29 PM	0000-All Schools
Course/Teacher Baseline Download	<a href="#">S_0870_0000_02212011_WCB_00003.XML</a>	02-21-2011 10:45:26 PM	0000-All Schools
Course/Teacher Baseline Download	<a href="#">S_0870_0000_02212011_WCB_00002.CSV</a>	02-21-2011 10:35:33 PM	0000-All Schools
Course/Teacher Results File	<a href="#">R_0870_0000_02212011_WCL_00002.HTML</a>	02-21-2011 10:12:24 PM	0000-All Schools
Course/Teacher Results File	<a href="#">R_0870_0000_02212011_WCL_00001.HTML</a>	02-21-2011 05:37:34 PM	0000-All Schools
Course/Teacher Baseline Download	<a href="#">S_0870_0000_02212011_WCB_00001.CSV</a>	02-21-2011 04:55:34 PM	0000-All Schools
Student Status File	<a href="#">S_0870_0040_02172011_WSS_00009.CSV</a>	02-17-2011 03:20:45 PM	0040-Cadott Hi
Course/Teacher Status File	<a href="#">S_0870_0040_02172011_WCS_00008.CSV</a>	02-17-2011 03:10:59 PM	0040-Cadott Hi

## Results

# Download - Save Target As

## Process Status

MAIN MENU | EXIT | ? HELP

District: 0870-Cadott Community

School: 0000 - All Schools

Process Description:

Process

ENTER DATE RANGE (start and end date) OR DATE OF INQUIRY

Start Date: - - (mm-dd-yyyy) End Date: - -

Open  
Open in New Tab  
Open in New Window

Save Target As...

Print Target

Cut

Copy

Copy Shortcut

Paste

Add to Favorites...

Google Search

Page Info

Properties

REFRESH

Process Description	School	Process Date		Status
File Upload - Course/Teacher	0000 - Cadott Community	02-21-2011 23:05:21	<a href="#">S_0870_0000_02212011_WCL_00002.CSV</a>	Results Available
Baseline Download - Course/Teacher	0000 - Cadott Community	02-21-2011 22:43:27	<a href="#">S_0870_0000_02212011_WCB_00001.CSV</a>	File Available
Baseline Download - Course/Teacher	0000 - Cadott Community	02-21-2011 22:34:57	<a href="#">S_0870_0000_02212011_WCB_00001.CSV</a>	File Available
Backup File Upload - Course/Teacher	0000 - Cadott Community	02-21-2011 22:08:25	<a href="#">B_0870_0000_02212011_WCL_00002.CSV</a>	Results Available
File Upload - Course/Teacher	0000 - Cadott Community	02-21-2011 22:08:25	<a href="#">S_0870_0000_02212011_WCL_00002.CSV</a>	Results Available
Backup File Upload - Course/Teacher	0000 - Cadott Community	02-21-2011 17:34:59	<a href="#">B_0870_0000_02212011_WCL_00001.CSV</a>	Results Available
File Upload - Course/Teacher	0000 - Cadott Community	02-21-2011 17:34:59	<a href="#">S_0870_0000_02212011_WCL_00001.CSV</a>	Results Available
Baseline Download - Course/Teacher	0000 - Cadott Community	02-21-2011 16:51:28	<a href="#">S_0870_0000_02212011_WCB_00001.CSV</a>	File Available
Status Download - Student	0040 - Cadott Hi	02-17-2011 15:17:41	<a href="#">S_0870_0040_02172011_WSS_00009.CSV</a>	File Available

## Process Status

# Main Menu | Status and Results | Report Menu

## Main Menu:

Data Submission

[Summary of Schools](#)

[File Upload](#)

Status and Results

[Process Status](#)

[Results](#)

[Report Menu](#)


[File Download Request](#)


# Warning Summary

## Warning Summary


 REPORTS |  MAIN MENU |  EXIT |  HELP

District: 0870 - Cadott Community

School: 0060-Cadott Jr 

Record Type: Work Section and Student-WS 

 REFRESH



Acknowledgment Status: All Records 

Description	Total	Unacknowledged
<a href="#">School within district has no students reported to CWCS.</a>	1	1

## Warning Summary

# Warning Detail - Acknowledge

## Warning Detail

 REPORTS |  WARNING SUMMARY |  MAIN MENU |  EXIT |  HELP

School within district has no students reported to CWCS.

**Acknowledge For Entire District:** ☐

**District:** 0870 - Cadott Community **School:**

**Record Type:** Student



**Acknowledgement Status:**

No results were found.

School	Acknowledge
0060 - Cadott Jr	<input checked="" type="checkbox"/>

## Warning Detail

 SAVE



# Error Summary

## Error Summary

 REPORTS |  MAIN MENU |  EXIT |  ?

**District:** 0870 - Cadott Community

**School:** 0000-All Schools ▼

**Record Type:** Work Section, Course and Teacher-WCT ▼

 REFRESH

Description	Total
<a href="#">Multiple teacher role provided for section with one and only one teacher.</a>	1
<a href="#">Collaborating educator role provided for section with one and only one teacher.</a>	2
<a href="#">Required field is missing, 'Teacher Role'.</a>	7

## Error Summary

# Error Detail

## Error Detail

 REPORTS |  ERROR SUMMARY |  MAIN MENU |  EXIT |  HELP

Required field is missing, 'Teacher Role'. 'Teacher Role' is required for each teacher provided for a section.

**District:** 0870 - Cadott Community **School:**

**Record Type:** Course and Teacher

 REFRESH

Section ID	Term	Field Value
<b>0060 - Cadott Jr</b>		
<a href="#">BLDJRGL7RM403FL</a>	1S	
<a href="#">BLDJRGL8RM104LA</a>	1S	
<a href="#">BLDJRGL8RM105LA</a>	1S	
<a href="#">BLDJRGL8RM106LA</a>	1S	
<a href="#">BLDJRGL8RM404FL</a>	1S	
<a href="#">BLDJRGL8RM405FL</a>	1S	
<a href="#">BLDJRGL8RM406FL</a>	1S	

## Error Detail




CWCS Phase 3




# VALIDATION / LOCKING






# Validation Screens

## Summary of Schools

|  MAIN MENU |  EXIT |  HELP






District: 0870 - Cadott Community Record Type:   REFRESH  LOCK  VALIDATE Lock Date:

School	Last Update Date	Error/Info/Warning Status	School Locked Date	Last Validation Date	Lock	Unlock
<a href="#">0020 - Cadott Elementary</a>	02/21/2011	386 error, 876 info, 612 warning		01/31/2011	 LOCK	
<a href="#">0040 - Cadott High</a>	02/21/2011	0 error, 0 info, 0 warning		01/31/2011	 LOCK	
<a href="#">0060 - Cadott Junior High</a>	02/21/2011	0 error, 0 info, 0 warning			 LOCK	

## Summary of Schools

# Validation Screens

## Section Record List

 STUDENT |  SUMMARY OF SCHOOLS |  MAIN MENU |  EXIT |  HELP

Validation Date: 02-23-2011

School:

Record Type: Course and Teacher

Status:

Term:



Subject Area:

 VALIDATE  CLEAR  REFRESH


Click on the REFRESH icon to view the Section Record List.

Total Results: 0

Choose one to search by:

Section ID:  DPI Educator Number:  Course Code:   SECTION SEARCH  ADD SECTION

## Section Record List

 STUDENT |  SUMMARY OF SCHOOLS |  MAIN MENU |  EXIT |  HELP

# Processing...

## Summary of Schools

 [MAIN MENU](#) |  [EXIT](#) |  [HELP](#)

Modification of student/section data will not be allowed and reports will be unavailable for the entire district until processing is complete. Click **VALIDATE** to continue or **CANCEL VALIDATE** to cancel the validation process.

District: 0870 - Cadott Community




 **VALIDATE**

 **CANCEL  
VALIDATE**

## Summary of Schools

# Processing...

CWCS Main Menu

 SELECT ROLE |  EXIT |  HELP

District task is processing or waiting to process. Certain functions within ISES CWCS are unavailable.




<b>Main Menu:</b>
<b>Data Submission</b>
<a href="#">Summary of Schools</a>
<a href="#">File Upload</a>
<b>Status and Results</b>
<a href="#">Process Status</a>
<a href="#">Results</a>
<a href="#">Report Menu</a>
<a href="#">File Download Request</a>
<b>Administration</b>
<a href="#">District/School CWCS Preferences</a>




CWCS Main Menu

# Lock School Records

## Summary of Schools

 MAIN MENU |  EXIT |  HELP

District: 0870 - Cadott Community Record Type:   REFRESH  LOCK  VALIDATE Lock Date:

School	Last Update Date	Error/Info/Warning Status	School Locked Date	Last Validation Date	Lock	Unlock
<a href="#">0020 - Cadott Elementary</a>	02/03/2011	2 errors, 0 info, 0 warning		01/31/2011	 LOCK	
<a href="#">0040 - Cadott High</a>	01/31/2011	0 error, 0 info, 0 warning		01/31/2011	 LOCK	
<a href="#">0060 - Cadott Junior High</a>	02/17/2011	8 errors, 0 info, 0 warning			 LOCK	

## Summary of Schools



# Validate at the District Level

**Summary of Schools** MAIN MENU | EXIT | HELP

District: 0870 - Cadott Community Record Type:  Lock Date:

School	Last Update Date	Error/Info/Warning Status	School Locked Date	Last Validation Date	Lock	Unlock
<a href="#">0020 - Cadott Elementary</a>	02/21/2011	386 error, 876 info, 612 warning		01/31/2011		
<a href="#">0040 - Cadott High</a>	02/21/2011	0 error, 0 info, 0 warning		01/31/2011		
<a href="#">0060 - Cadott Junior High</a>	02/21/2011	0 error, 0 info, 0 warning				

**Summary of Schools**

**Summary of Schools** MAIN MENU | EXIT | HELP

Modification of student/section data will not be allowed and reports will be unavailable for the entire district until processing is complete. Click VALIDATE to continue or CANCEL VALIDATE to cancel the validation process.

District: 0870 - Cadott Community

**Summary of Schools**

**CWCS Main Menu** SELECT ROLE | EXIT | HELP

District task is processing or waiting to process. Certain functions within ISES CWCS are unavailable.

**Main Menu:**

- Data Submission
  - [Summary of Schools](#)
  - [File Upload](#)
- Status and Results
  - [Process Status](#)
  - [Results](#)
  - [Report Menu](#)



CWCS Reports

MAIN MENU | STATUS AND  
RESULTS | REPORTS MENU





# Teacher Workload Report

Progress and Summary Reports

REPORTS | MAIN MENU | EXIT ? HELP

District: 0870 - Cadott Community

School: 0000-All Schools

Year of Data: 2011-2012-CW1

Term: 1Q-1st Quarter

Report: Teacher Workload Report



Excel

PDF

Teacher Workload											
Teacher Name	Ed File Number	Course Title									
0040-Cadott High											
BRENNER	418474	Health Education 08051 Basic or Remedial	General Math 02002 Basic or Remedial								
CHRISTENSON	636749	Adapted Physical Education 08007 Basic or Remedial									
		Metalwork-Workplace	Natural Resources-Independent	Forestry	Employability	Guidance					

# Section Review Report

## Progress and Summary Reports

 REPORTS | 
  MAIN MENU | 
  EXIT ? HELP

District: 0870 - Cadott Community

School: 0000-All Schools

Year of Data: 2011-2012-CW1

Term: 1Q-1st Quarter

Report: Section Review Report

 CLEAR 
  REFRESH 
  Excel 
  PDF

Section Review				
Section ID	No of Students	No of Teachers	Course Title	Local Course Title
0040-Cadott Hi				
12800_ABIOA__01__	<a href="#">18</a>	<a href="#">1</a>	Biology-Advanced Studies 03052	ADVANCED BIOLOGY A
12800_ABIOA__02__	<a href="#">13</a>	<a href="#">1</a>	Biology-Advanced Studies 03052	ADVANCED BIOLOGY A
12800_ACCOA__01__	<a href="#">21</a>	<a href="#">1</a>	Accounting 12104	ACCOUNTING A
12800_ACHEA__01__	<a href="#">7</a>	<a href="#">1</a>	Chemistry-Advanced Studies 03102	ADVANCED CHEMISTRY A
12800_ADMAA__01__	<a href="#">11</a>	<a href="#">1</a>	Trigonometry/Math Analysis 02105	ADVANCED MATH A
12800_ADMAA__02__	<a href="#">17</a>	<a href="#">1</a>	Trigonometry/Math Analysis 02105	ADVANCED MATH A
12800_AEN11A__01__	<a href="#">27</a>	<a href="#">1</a>	English/Language Arts III (11th grade) 01003	ADVANCED ENGLISH 11A
12800_AEN12A__01__	<a href="#">19</a>	<a href="#">1</a>	English/Language Arts IV (12th grade) 01004	ADVANCED ENGLISH 12A
12800_AGOVA__01__	<a href="#">27</a>	<a href="#">1</a>	U.S. Government-Comprehensive 04151	AMERICAN GOVERNMENT A
12800_AGOVA__02__	<a href="#">26</a>	<a href="#">1</a>	U.S. Government-Comprehensive 04151	AMERICAN GOVERNMENT A

# Student Review Report

## Progress and Summary Reports

 REPORTS |  MAIN MENU |  EXIT ?  HELP

District: 0870 - Cadott Community

School: 0000-All Schools

Year of Data: 2011-2012-CW1

Term: ALL

Report: Student Review Report

 CLEAR  REFRESH  Excel  PDF

Student Review Report																						
Agency	School	1Q	2Q	3Q	4Q	1S	2S	1T	2T	3T	A	1B	2B	3B	4B	5B	6B	7B	8B	9B	10B	ISES-TFS
0870	Cadott Elementary					261																525
0870	Cadott High	245	245			10																251
0870	Cadott Junior High	128																				132

## Progress and Summary Reports

View the knowledge base, or submit questions, comments, and suggestions to the [Help Desk](#)

# Graduation Equivalency Credit Report

Progress and Summary Reports

REPORTS | MAIN MENU | EXIT ? HELP

District:

School: 0000-All Schools

Year of Data: 2011-2012-CW1

Term: ALL

Report: Equivalency Report

CLEAR REFRESH Excel PDF

Equivalency					
Equivalency	Subject Area	Course ID	Course Title	Grade	Students
0040-Cadott Hi					
ELA	01	01001B	English/Language Arts I (9th grade) 01001	09	<a href="#">1</a>
ELA	01	01001B	English/Language Arts I (9th grade) 01001	10	<a href="#">3</a>
ELA	01	01001B	English/Language Arts I (9th grade) 01001	11	<a href="#">5</a>
ELA	01	01001B	English/Language Arts I (9th grade) 01001	12	<a href="#">13</a>
ELA	01	01001G	English/Language Arts I (9th grade) 01001	09	<a href="#">104</a>
ELA	01	01001G	English/Language Arts I (9th grade) 01001	10	<a href="#">5</a>

# Equivalency Credit Areas

- ✿ Agriculture Science Equivalency - resources for applying for agriculture science equivalency credit
- ✿ Family and Consumer Sciences Science Equivalency - resources for applying for family and consumer sciences science equivalency credit
- ✿ Technology and Engineering Science Equivalency - resources for applying for technology and engineering science equivalency credit
- ✿ Technology and Engineering Mathematics Equivalency - resources for applying for technology and engineering math equivalency credit
- ✿ Business & Information Technology Equivalency Options - resources for applying for English/language arts and social studies



# Dual Enrollment Credit Report

Progress and Summary Reports

 REPORTS |  MAIN MENU |  EXIT ? HELP

District: 0870 - Cadott Community

School: 0000-All Schools ▼

Year of Data: 2011-2012-CW1 ▼

Term: ALL ▼

Report: Dual Enrollment Report ▼

 CLEAR  REFRESH  Excel  PDF

Dual Enrollment					
Dual Enrollment	Subject Area	Course ID	Course Title	Grade	Students
0040-Cadott Hi					
YOUV	01	01103E	Composition 01103	12	8

Progress and Summary Reports

# WORLD LANGUAGE DATA QUALITY CHECK

- ✧ When you submit a course that falls within the Foreign Language and Literature subject area you are required to select a World Language data field value other than null “OR” not applicable (NA).
  - ✧ Subject Areas
    - ✧ “06” WI DPI Course Code List for grade levels 6 – 12
    - ✧ “56” NCES Elementary Course Code List for grade levels K – 5

# Lock at the District Level

Summary of Schools						
District: 0870 - Cadott Community    Record Type: <span>Course and Teacher</span> REFRESH     LOCK     VALIDATE    Lock Date:						
School	Last Update Date	Error/Info/Warning Status	School Locked Date	Last Validation Date	Lock	Unlock
<a href="#">0020 - Cadott Elementary</a>	02/03/2011	2 errors, 0 info, 0 warning		01/31/2011	LOCK	
<a href="#">0040 - Cadott High</a>	01/31/2011	0 error, 0 info, 0 warning		01/31/2011	LOCK	
<a href="#">0050 - Cadott Junior High</a>	02/17/2011	8 errors, 0 info, 0 warning			LOCK	

District ISES CWCS records are locked. No modification of CWCS data is allowed.

Main Menu:
<div>Data Submission</div> <div> <a href="#">Summary of Schools</a>  <a href="#">File Upload</a> </div>
<div>Status and Results</div> <div> <a href="#">Process Status</a>  <a href="#">Results</a>  <a href="#">Report Menu</a>  <a href="#">File Download Request</a> </div>
<div>Administration</div> <div> <a href="#">District/School CWCS Preferences</a>  <a href="#">Maintenance Menu</a>  <a href="#">Summary of Districts</a>  <a href="#">Summary of Acknowledgement Status</a>  <a href="#">Session Tracking</a>  <a href="#">Person Search</a>  <a href="#">DPI Only Access</a> </div>
<div>State Reports</div> <div> <a href="#">Course Reported By Grade Level</a>  <a href="#">Request Menu</a>  <a href="#">Results List</a> </div>

# CWCS Application and Training

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- \* ISES Coursework Completion System (CWCS) Application
- \* <https://apps.dpi.wi.gov/CWCS/selectRole.action>
- \* Phone and Web-based Conferences
- \* Training and Technical Support
- \* Submission Guidelines
- \* Technical/Vendor Related Documentation

# Online Resources

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- ✿ [Account Recovery](#)
- ✿ [Coursework Completion System \(CWCS\) Communications](#)
- ✿ [Frequently Asked Questions](#)
- ✿ [ESEA Data Site Map \(CWCS Data Elements\)](#)
- ✿ [ISES CWCS - Data Elements Guide](#)
- ✿ [ISES CWCS User Guide](#)
- ✿ [Wisconsin Educator License Lookup](#)

# ISES CWCS CUSTOMER SUPPORT

- ✿ Submit questions, comments and suggestions about the WSLS or ISES to the [24x7 DPI Online Helpdesk Application](#) or call 800-507-5744.



THANK YOU FOR YOUR  
PARTICIPATION

